

MANASQUAN SCHOOL DISTRICT BOARD OF EDUCATION MEETING

Manasquan Borough
New Jersey
August 28, 2012

Manasquan Elementary School
Cafeteria
7:00 p.m.

Agenda

1. Call to Order

Opening Statement: Pursuant to New Jersey Administrative Code, Title 10, Chapter 4, Subchapter 10, notice of this meeting has been provided by publication in the Asbury Park Press, and the Coast Star and posted in the Borough Hall of Manasquan and in the schools within the time limits prescribed by law.

2. Pledge of Allegiance

3. Roll Call

Julia Barnes, Thomas Bauer, Jack Campbell, Michele Degnan-Spang, Linda DiPalma, Mark Furey, Michelle LaSala, Michael Shelton, Katherine Verdi, Patricia Walsh, John Winterstella

4. Mission Statement

Manasquan School District's mission is to empower students to reach their potential and become life-long learners. We strive to ensure that students play an active role in their education, are guided by rigorous academic standards aligned to the New Jersey Core Curriculum Content Standards, and function within a community that regards students, educators, and parents as full participants in the educational process. We dedicate ourselves to the realization of a supportive learning environment that nurtures growth, personal integrity, and mutual respect.

5. Statement to Public

Often times it may appear to members of our audience that the Board of Education takes action with very little comment and in many cases by unanimous vote. Before a matter is placed on the agenda at a public meeting, the administration has thoroughly reviewed the matter with the Superintendent of Schools. If the Superintendent of Schools is satisfied that the matter is ready to be presented to the Board of Education, it is then referred to the appropriate Board committee. The members of the Board committee work with the administration and the Superintendent of Schools to assure that the members fully understand the matter. When the committee is satisfied with the matter, it is presented to the Board of Education for discussion before any final action is taken. Only then is it placed on the agenda for action at a public meeting. In rare instances, matters are presented to the Board of Education for discussion at the same meeting that final action may be taken.

6. Acceptance of Minutes

08/28-01

Recommend **approval** of the acceptance of the minutes of the Special Action Meeting of July 14, 2011, Open Agenda Work Session and Closed Executive Session of Tuesday July 24, 2012 and the Regular Open Business Meeting and Closed Executive Session of July 31, 2012. Closed Session Minutes will be withheld from disclosure until such time as the reasons for discussing and acting on a matter in closed session no longer exist.

7. **Presentations**

8. **Reports**

9. **Superintendent's Report & Information Items**

08/28-02 Recommend **approval** of the acceptance of the Superintendent's Reports as listed below:

Enrollment Report – **Document A**
Suspension, Bus & Fire Drill Reports- **Document B**
HIB Report **Document C**

10. **Public Comment on Agenda**

Time may be allocated for public comment at this meeting. Each speaker may be allotted a limited time when recognized by the presiding officer. Individuals wishing to address the Board shall be recognized by the presiding officer and shall give their names, addresses and the group, if any, that they represent. Although the Board encourages public participation, it reserves the right, through its presiding officer, to terminate remarks to and/or by any individual not keeping with the conduct of a proper and efficient meeting. During the public participation portions of this meeting, the Board will not respond to questions from the public involving employment, appointment, termination of employment, negotiations, terms and conditions of employment, evaluation of the performance of, promotion or disciplining of any specific or prospective or current employee. This public forum is limited to comment on items included in this agenda only.

11. **Manasquan**

08/28-03 Recommend **approval** of the **Elementary School personnel as specified in Document D**.

08/28-04 Recommend **approval** of the **Elementary School Professional Days and Field Trips** submitted as per – **Document E**.

08/28-05 Recommend **approval** of staff member request (1) to enroll their child as a parent paid tuition student at the Manasquan Elementary School for 2012-2013 school year, at half the annual pupil tuition rate of \$13,300.00 in accordance with the Manasquan Education Association Agreement (**\$6,650.00**)

08/28-06 Recommend **approval** of **Early Child Care** program provided by **MOESC (SACC)**. (All expenses incurred to be paid by parents).

08/28-07 Recommend **approval** of the following Change Orders for the Elementary School Boiler Project:

Original Contract Cost (De Sesa Engineering Co., Inc.):	\$357,500.00
Change Order #1: 4" Flanged Plug Valve incl. Flanges (\$500.00):	\$ 2,541.00
16 Steam Fitter Manhours (\$1,600)	
Change Order #2: Change from Welded Fittings to Victaulic Fittings	<u>\$ (3,900.00)</u>
Revised Total:	\$356,141.00

08/28-08 Recommend **approval** of the agreement with the **Middlesex Regional Educational Services Commission (MRESC)** to provide a **Nonpublic School Technology Initiative Program** from the date of adoption by the Board until **June 30, 2015**. The

Board may withdraw from participation with the Commission by providing written notice by December 31 of any year for withdraw effective June 30th of the ensuring year, in accordance with the terms of the agreement on file in the Board Office.

- 08/28-09 Recommend **approval** of Elnora Williams of **Pediatric Occupational Therapy** to provide occupational therapy services for the **2012-2013 SY** at a rate of **\$80.00** per hour for 6 hours per week, not to exceed **\$17,280.00**.
- 08/28-10 Recommend **approval** of Michael O'Boyle of **AAA Physical Therapy** to provide physical therapy services for the **2012-2013 SY** at a rate of **\$80.00** per hour for 1 hour per week, not to exceed **\$2,880.00**.
- 08/28-11 Recommend **approval** of Barbara O'Boyle of **AAA Physical Therapy** to Provide physical therapy services for the **2012-2013 SY** at a rate of **\$80.00** per hour for 18 hours per week, not to exceed **\$51,840.00**.
- 08/28-12 Recommend **approval** that the following prices be charged to students and adults for lunches and milk – for the **2012-2013 SY**:
- Paid Type Lunch for Students: **\$2.50 (ES K-4) \$2.75 (ES 5-8) \$3.00 (HS)**
Paid Lunch for Adults **\$3.50**
Reduced Type A Lunch for Students - **\$.40**
A la cart milk half-pint for Students - **\$.45**
A la cart milk per half-pint for Adults - **\$.50**
- 08/28-13 Recommend **approval** of the application for change in use of the Elementary School Media Storage room to a Special Education Classroom as per **Document F**.
- 08/28-14 Recommend **approval** of a one hour delayed opening for the **High School Professional Learning Communities** on the following dates: **October 22, December 17 and February 25**.
- 08/28-15 Recommend **approval** of _____ as the District Board of Education member to Serve on the NJQSAC District Performance Review.
- 08/28-16 Recommend **approval** to increase the cost of tickets for district's athletic events as follows:
- | <u>Individual Tickets</u> | <u>Athletic Event Yearly Passes</u> |
|---------------------------|-------------------------------------|
| Adult: \$5.00 | Adult: \$50.00 |
| Senior Citizen: \$3.00 | Senior Citizen: \$25.00 |
| Student: \$2.00 | Student: \$20.00 |
- 08/28-17 Recommend approval of District Goals as per **Document G**.
- 08/28-18 Recommend **acceptance** of the following **Financial Reports, Elementary School Central Funds Report and Payment and Confirmation of Bills (Capital Expense)** as noted in **A and B**:
- A) Secretary's Financial & Investment Report as per **Document H**.
B) Elementary School Central Funds Report as per **Document I**.
- A) The Business Administrator/Board Secretary certifies that as of **July 30, 2012** no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the Board of Education of the Borough of Manasquan.

Be It Resolved: Pursuant to N.J.A.C. 6:20-2A.10(d), the Board of Education of the Borough of Manasquan accepts the **Business Administrator/Board Secretary's** certification as of **July 30, 2012** that no budgetary appropriations account has obligations and payments, which in total exceed the amount appropriated by the borough of Manasquan Board of Education.

Recommend acceptance of the **Secretary's Financial & Investment Report** and the **Treasurer's Report**, for the month ending **July 30, 2012** per **Document H**. (The Treasurer of School Moneys Report for the month of **July 2012** is on file in the Business Office and is in balance with the Secretary's Report)

Pursuant to N.J.A.C. 6:20-2A.10(e), we the members of the Board of Education of the Borough of Manasquan, County of Monmouth, after having reviewed the Report of the Secretary and upon consultation with the appropriate officials, certify that as of **July 30, 2012** it is to the best of our knowledge that no major account fund has been expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year, and that the Board of Education further approves the **transfers** made with line item accounts of the current expense portion of the **2011-2012 budgets** for **July** and **August** as recommended by the Superintendent of Schools, as per **Document H**.

B) **Recommend acceptance** of the **Elementary School Central Funds Report** for the month ending **July 30, 2012**, as per **Document I**.

12. Manasquan/Sending Districts

- | | |
|-----------------|---|
| <u>08/28-19</u> | Recommend approval of the High School personnel as specified in Document <u>1</u> . |
| <u>08/28-20</u> | Recommend approval of the High School Professional Days and Field Trips submitted as per Document <u>2</u> . |
| <u>08/28-21</u> | Recommend approval of the students for treatment and/or placement as prescribed by the Child Study Team as per Document <u>3</u> . |
| <u>08/28-22</u> | Recommend approval of the revised K-12 Curriculum as per Document <u>4</u> . |
| <u>08/28-23</u> | Recommend approval for the Manasquan Board of Education to use the Sea Girt Camp Ground for regularly scheduled sports practice sessions and games for the 2012-2013 SY at a cost of \$5,610.00 . |
| <u>08/28-24</u> | Recommend approval of the Facility Rental Agreement with The Atlantic Club for use of the Atlantic Club Fieldhouse for the 2012-2013 Boy's and Girl's Varsity Soccer games for approximately 20 hours at \$100.00 per hour, at the estimated total amount of \$2,000.00 . The High School Boys & Girls Soccer Team Parent Groups will be responsible for payment of this expense and for the cost of the Athletic Trainer. |
| <u>08/28-25</u> | Recommend approval of the 2012-2013 Facility Rental Agreement (Aquatics) with the Atlantic Club for use by the Manasquan High School Swim Team in the amount of \$18,750.00 for the sessions and meets. (Contract on file in the Board Office) |
| <u>08/28-26</u> | Recommend approval of the 2012-2013 Ice Rental Agreement with Ice World Family Ice Arena for use by the Manasquan High School Ice Hockey Team in the amount of \$25,800.00 . (Contract on file in the Board Office) |

- 08/28-27 Recommend **approval** of **Honeywell International Inc.**, to provide the **Instant Alert** emergency and information notification subscription for the 2012-2013 school year in the revised amount of **\$4,330.00**. (Originally approved on 5/29/12 in the amount of \$4,080.00)
- 08/28-28 Recommend **approval** to extend the agreement with the **Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System** for the purchase of natural electric supply services for the **2012-2013 SY**.
- 08/28-29 Recommend **approval** to extend the agreement with the **Alliance for Competitive Energy Services ("ACES") Bid Cooperative Pricing System** for the purchase of natural gas supply services for **2012-2013 SY**.
- 08/28-30 Recommend **approval** of application for change in use of the High School Faculty/Copier room to an **In School Suspension (ISS)** room, as per **Document 5**.
- 08/28-31 Recommend **acceptance** of the following **High School Central Funds Report, Purchase Orders and Payment and Confirmation of Bills (Current Expense)** as noted in A, B, C and D.

A) **High School Central Funds Report** as per **Document 6**.

B) **Purchase Orders** as per **Document 7**.

C) **Bills and Confirmation of Bills (Current Expense)**

A) **High School Central Funds Report** for the month ending **July 30, 2012** as per **Document 6**.

B) **Purchase Orders** for the month of **July 2012**, be approved, as per **Document 7**.

C) **Be it Resolved:** that the **Bills (Current Expense)** in the amount of **\$ 1,048,843.13** the month of **August 2012** be approved. Records of Checks (**# 31286 - # 31398**) and distributions are on file in the Business Office.

Confirmation of Bills (Current Expense) for July 2012 at **\$ 1,845,902.72** and checks (**# 31120 - # 31285**).

13. **Old Business/New Business**

14. **Public Forum**

15. **Sunshine Law Resolutions**

The Open Public Meetings Act, N.J.S.A. 10:4-6 et seq. allows for the exclusion of the public from that portion of a public meeting when certain matters which might endanger the public interest or risk the deprivation of individual rights are discussed; and

The Board of Education wishes to discuss the following matters in a non-public closed meeting with the resulting discussion being made public when a proper conclusion has been reached and there is no longer a need for confidentiality:

- _____ 1. Matters rendered expressly confidential by state or federal law or a rule of court.
- _____ 2. Matters in which the release of information would impair a right to receive funds from the United States Government.

- X 3. Any matter the disclosure of which would constitute an unwarranted invasion of individual privacy unless the affected individual or his or her parent or guardian shall request in writing that the matter be disclosed at a public meeting. (Volunteer coach/Student issues.)
- 4. Pending or anticipated negotiations concerning a collective bargaining agreement with the Association.
- 5. Any matter involving the purchase of real property with public funds, the setting of banking rates or investment of public funds.
- 6. Any tactics and techniques utilized in protecting the safety and property of the public or any investigations of violations or possible violations of law.
- X 7. Any pending or anticipated litigation or contract negotiations other than collective bargaining contract negotiations in which the Board of Education is or may become a party or any matter falling within the attorney-client privilege to the extent confidentiality is required in order for the attorney to exercise his or her ethical duties as an attorney.
- X 8. Any matter involving the employment, appointment, termination of employment and the conditions of employment, evaluation or disciplining of any specific employee, unless the individual employee requests in writing that the matter be discussed at a public meeting. (Discussion of performance of certified staff members.)
- 9. Any deliberations that may result in the imposition of a civil penalty or suspension.
- 10. Any appointment of a public official.

NOW, THEREFORE, BE IT RESOLVED, the Manasquan Board of Education will hold a closed executive session immediately . It is anticipated that the closed session will not last longer than 90 minutes. [Action may be taken during the public portion of the meeting following the recess of the executive session] or [the Board of Education will not be returning to public session after the closed session].

16. Adjournment

08/28-32 Motion to Adjourn

ELEMENTARY SCHOOL REQUESTS FOR PROFESSIONAL DAYS SUBMITTED AUGUST 2012

DOCUMENT E

<u>DATE</u>	<u>NAME</u>	<u>ASSIGNMENT / DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD. COSTS</u>
September 19, 20, 21, 204, 2012	Kristen Minutoli Linda Bradley	Piscataway	Wilson Reading System Introduction	Yes - 2	\$5,000 registration (IDEA Grant) \$106.64 mileage

ELEMENTARY SCHOOL REQUESTS FOR FIELD TRIPS SUBMITTED AUGUST 2012

DOCUMENT E

<u>DATE</u>	<u>NAME</u>	<u>SUBJECT</u>	<u>DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD</u> <u>COSTS</u>	<u>OTHER</u> <u>FUND</u>
May 28-29, 2013	Richard Kirk	8th Grade Class Trip	Valley Forge, Lancaster, Gettysburg	To visit historical locations	Yes-7	Approx. \$5,000	8th Grade Acct.

New Jersey Department of Education
Monmouth County Office
April 4, 2012

Annual Facility Approvals for 2012-13 School Year

Please indicate below the status of facilities in your district.
Please check the appropriate statements - one statement must be checked in each section.

Please complete and return this form to the County Office by June 30, 2012.

Temporary:

☐ I will not have any temporary spaces for the 2012-13 school year.

☐ I anticipate the need to renew temporary spaces for the 2012-13 school year.

☐ I anticipate the need to use new temporary spaces for the 2012-13 school year.

Note: All off-site facilities are considered temporary and require an annual application and inspection.

Dual Use:

☐ I anticipate requesting dual use of instructional space for the 2012-13 school year.

☐ There will be **no dual use** of instructional space during the 2012-13 school year.

Change of Use:

☒ I anticipate applying for a change of use for the 2012-13 school year.

☐ I do not anticipate applying for a change of use for the 2012-13 school year.

Kindergarten Toilet:

☐ I will be requesting approval of alternate method of compliance for the 2012-13 school year.

☐ All Kindergarten, Pre-K Classrooms being used in 2012-13 have their own toilet facility.

Manasquan
District

Margaret M. Horn
School Business Administrator

8/16/12
Date

Please complete and return this form to the County Office by June 30, 2012.

APPLICATION FOR CHANGE OF USE OF EDUCATIONAL SPACE
2012-2013 SCHOOL YEAR

County: MONMOUTH District: _____
School or Building: MANASQUAN ELEMENTARY
Address of School: 168 BROAD ST
Original Use: AV STORAGE Proposed Use: SPECIAL ED CLASSROOM

Submit the following with this application:

1. A building floor plan showing the location of the space(s) to be changed.
2. An educational description of the new use.
3. A description of any work to be done.
4. A sketch of the room(s) on an 8 1/2" X 11" sheet of paper indicating:
 - location of air supply and exhaust
 - direction of door swing
 - listing of all fixed/moveable furniture/equipment and amount of floor space each occupies.
5. Fill in details for each item listed below
 - dimensions, and total gross area in square feet 17'8" X 11'4" 196' S/F
 - ceiling height 8'
 - type of flooring VCT FLOOR TILE
 - foot-candles of light 60
 - description of door hardware CLASS ROOM SET UP
 - number of occupants: students 2 teacher and/or aides 1

Upon receipt of the above information, we will advise you as to whether or not your request can be approved by the County Office or whether formal plans are to be submitted to the Office of School Facilities Financing by a licensed architect or registered engineer.

The Board of Education approved the Change of Use Application for the 2012 - 2013 school year on 8/28/12 (Date).

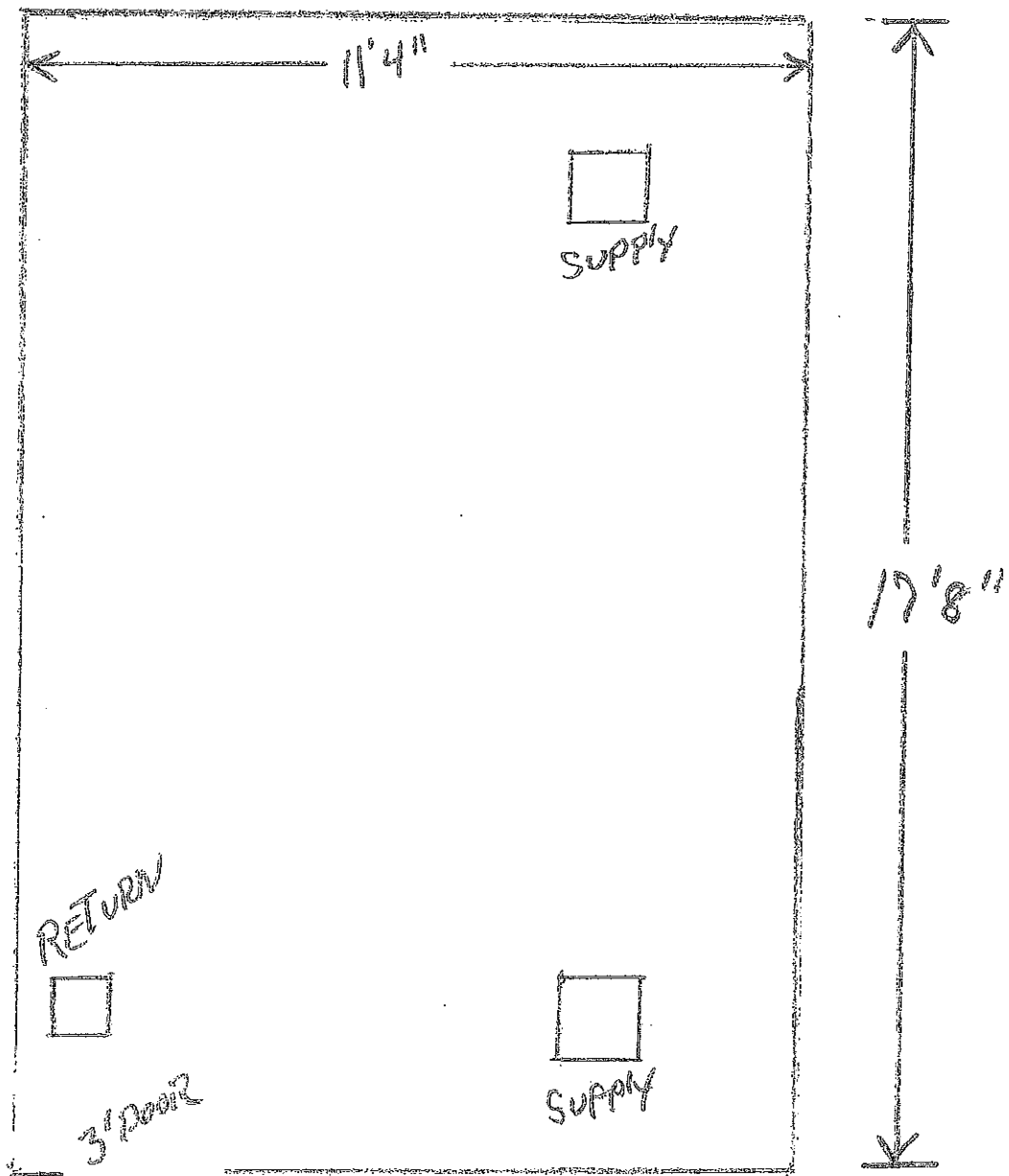
*****A COPY OF RESOLUTION FROM MINUTES MUST BE ATTACHED*****

Certified by: _____ 8/29/12
(Chief School Administrator) (Date)

(School Business Administrator) 8/29/12
(Date)

FOR COUNTY SUPERINTENDENT'S USE ONLY

Date of Inspection by County Office: _____ Inspected by: _____
Included in Long-Range Facility Plan: Yes _____ No _____
Beginning with the _____ school year, approval: is granted _____ is not granted _____
subject to the following conditions: _____ (County Superintendent) _____ (Date)



HALLWAY

208 OLD AV STORAGE

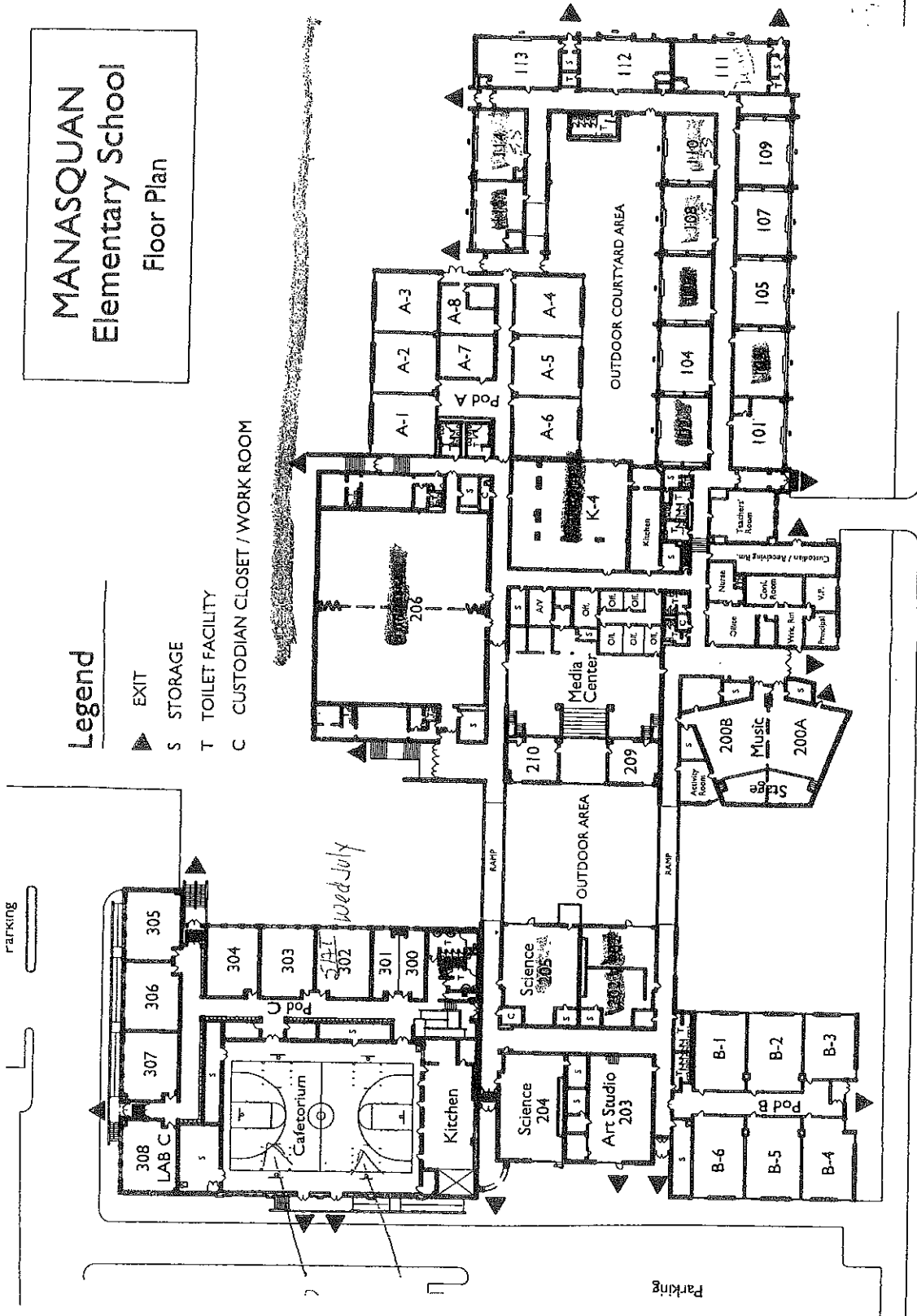
ELEMENTARY SCHOOL

1981 5/2

MANASQUAN Elementary School Floor Plan

Legend

- ▲ EXIT
- S STORAGE
- T TOILET FACILITY
- C CUSTODIAN CLOSET / WORK ROOM



Room 208

Manasquan District Goals 2012-2013

ACADEMIC

1. The district will ensure that all students achieve their full potential academically and acquire the essential 21st century life skills necessary to be successful in higher education or the workforce. To accomplish this:
 - a. The district will meet the New Jersey State annual measurable objectives (AMOs) at each grade level of the NJASK and HSPA.
 - b. The district will meet or exceed the DFG in all areas and grade levels of the NJASK and HSPA.
 - c. All students will be reading at or above grade level by the end of third grade as determined by the Fountas & Pinnell Benchmark Assessment System.
 - d. All teachers will receive professional development on implementing the Common Core Standards to meet state requirements.
 - e. All certified staff will receive professional development on the Charlotte Danielson Frameworks for Professional Practice for implementation of the new teacher evaluation model in the 2013-2014 school year.
 - f. The administration will evaluate the effectiveness of the inclusion model by examining and monitoring student academic growth using data from report cards, state tests, IEP progress reports and evaluations by the Child Study Team.
 - g. In collaboration with the sending districts, the high school administration will develop a plan to ensure all freshmen have the opportunity to enroll in Biology.
 - h. The administration will increase the average daily attendance at MHS and MES to 96% to meet the benchmark set by the state.
2. The superintendent will develop a plan for the implementation, at the end of the 2012-2013 school year for increasing the number of eighth grade students selecting to attend Manasquan High School.

FACILITIES

1. The district will use the results of the energy audit by DomeTech and advice from FVHD Engineering to determine projects that will improve energy efficiency of our buildings.
2. The district will implement suggestions from the Energy Audit that are fiscally achievable.
3. The district will continue to monitor the market for appropriate time to move forward with a solar project.
4. The district will investigate the repair/replacement of the aging HVAC units in Manasquan High School and the replacement of the control system in the media center addition.
5. The administration will evaluate classroom space and athletic facilities for better utilization of all high school buildings and grounds.

ASSEST MANAGEMENT

1. The district will develop an asset management plan/ five-year facilities plan and determine a method of funding the plan.

COMMUNITY

1. The district will embark on the creation of a three to five-year Strategic Plan to be completed and presented to the Board of Education for adoption and implementation by the beginning of the 2013-2014 academic year. The plan, built with input from students, parents, staff, and community members, will serve as the Manasquan School District's vision of the future.

TECHNOLOGY GOALS

1. The administration will continue to review PARCC technology requirements to ensure proper implementation of PARCC and keep certified staff informed.
2. The certified staff will promote a systemic approach to developing fluency for all students in all aspects of media including traditional literacy, technology, and social networking.
3. The Director of Technology will implement an online learning experience through Moodle.
4. The technology department will expand and assess the use of technology in teaching and learning by allowing wireless access for staff for the 2012-2013 school year, with the end result being wireless access for the student body once wireless capacity is available.

HIGH SCHOOL REQUESTS FOR PROFESSIONAL DAYS SUBMITTED AUGUST 2012

DOCUMENT 2

<u>DATE</u>	<u>NAME</u>	<u>ASSIGNMENT / DESTINATION</u>	<u>PURPOSE</u>	<u>SUB</u>	<u>OTHER BD. COSTS</u>
13-Sep-12	Sean McCarthy	Jamesburg	HSPA Training	No	\$21.08 mileage

CENTRAL ADMINISTRATION REQUESTS FOR PROFESSIONAL DAYS

2012-2013 SY	Geraldine Margin	Crowne Plaza, Monroe	NJASA One-Day Seminar Program	No	\$450 registration \$22.65 mileage ea. Seminar
12-Oct-12	Jesse Place	Monroe Township	Social Media, Schools and the Law	No	\$147 registration \$20.09 mileage
9-Sep-12	Michelle LaSala	Atlantic Heights Elementary School	Monmouth County School Boards Association meeting	No	None
October 3, November 14, 2012, March 13, May 15, 2013	Geraldine Margin	Monmouth University	Superintendents' Academy	No	\$350 registration \$7.20 mileage ea. Session

Manasquan High School Curriculum April 2012

Arts/Music	Supervisor - Donald Bramley
Graphic Design	Written: Aug 2001/Revised: June 2011
Foundations in Art	Written: May 1986/Revised: June 2010
Fine Arts	Written: May 1986/Revised: June 2010
Ceramics	Written: June 1998/Revised: January 2012
Crafts	Written: March 1986/Revised: March 1998/ Revised: August 2012
AP Studio Art	Written: July 1989/Revised: June 2007
Basic Foods	Written: June 2007/Revised: August 2012
Catering	Written: June 1990/Revised: July 1996/ Revised: August 2012
Gourmet Cooking	Written: June 1990/Revised: July 1996/ Revised: August 2012
Band	Written: Feb 1995/Revised: March 1998,
Chorus	Written: Jan 1995/Revised: January 2012
Jazz Improvisation I	Written: June 1998/Revised: June 1999,
Jazz Improvisation II	Written: June 1999
TV Production	Written: July 1996/Revised: June 2010
English	Supervisor - Barbara Kerensky
English I	Written: July 2010; Revised: August 2011
English Mentor	Written: July 2010/ Revised: July 2012
English II Honors	Written: June 1984/Revised: July 2006/Revised: July 2012
English II	Written: July 2010; Revised: August 2011
English III Honors	Written: August 2011
English III	Written: July 2010; Revised: August 2011
English IV Honors	
Advanced Placement English: Literature & Composition	Written: May 1996/Revised: April 2007
Advanced Placement English: Language & Composition	Written for AP Audit June 2007
Introduction to Acting	Written: August 2000/ Revised: August 2012
Writing	Written: August 2011
Screenwriting	Written: 2004/Revised: August 2012
Yearbook	Revised: August 2012
Journalism	Written: May 1986/Revised: July 1999/ Revised: August 2012
English IV	Written: July 2010; Revised: August 2011
Health & Physical Education	Supervisor - Ron Kornegay
Physical Education I	Written: July 1997/Revised: 2009
Health I	Written: October 1985/Revised: July 2009
Physical Education II	Written: July 1997/Revised: 2009
Health II/Driver Ed	Written 1985/Revised: July 1997/Revised August 2012
Physical Education III	Written July 1997/Revised: 2009
Health III	Written: October 1985/Revised: July 1999/Revised August 2012

Physical Education IV	Written: July 1997/Revised: 2009
Health IV	Written: Sept 1985/Revised: June 2009/Revised August 2012
Athletic Training & Sports Injury Management	Written: June 1999/Revised: 2001
Peer Leadership Training	Written: July 1992/Revised: July 1997/Revised: August 2012
Introduction To Nutrition	Written: August 2004/Revised: June 2009
Principles Of Officiating & Coaching Team Sports	Written: August 1993/Revised August 2012
Emergency Clinical Care	Written: August 2012
Industrial Technology	Supervisor - Pete Cahill
Architecture And Construction	Written: June 1984/Revised: March 2008/ Revised: August 2012
Woodworking	Written: May 1986/Revised: June 1998/Revised: August 2012
Graphic Technology	Written: July 2004/Revised: August 2011
Advanced Woodworking	Revised: May 1986/Revised: August 2011
Mathematics	Supervisor - Craig Murin
Algebra I	Written: July 2011
Algebra II Honors	Written: May 1986/Revised: January 2006
Algebra II	Written: April 2011
Algebra Concepts	Written: July 2011
Geometry Honors	Written: August 2011
Geometry	Written: August 2011
Geometry Concepts	Written: August 2011
Pre-Calculus Honors	Written: August 2011
Pre-Calculus	Written: August 2011
Integrated Mathematics	Written: 1999/Revised: April 2004/ Revised: August 2012
Calculus	Written: Oct 1999/Revised: 2004/ Revised: August 2012
Statistics	Written: August 2011
Honors Calculus	Written: August 2012
Consumer Math	Written: August 1991/Revised: Jan 2006/Revised: August 2012
AP Calculus	Written: August 2010
Science	Supervisor - Jesse Place
Integrated Science	Written: June 2000/Revised: June 2010
Advanced Placement Biology	Written: June 1997/Revised: June 2005/ Revised: August 2012
Laboratory Biology Honors	Written: June 1983/Revised: June 2005/ Revised: August 2012
Laboratory Biology	Written: June 1983/Revised: June 2010
Lab Biology Concepts	Written: June 1986/Revised: June 2005/ Revised: August 2012
Advanced Placement Chemistry	Written: June 1983/Revised: June 2005/ Revised: August 2012
Laboratory Chemistry Honors	Written: June 1986/Revised: June 2005/ Revised: August 2012
Laboratory Chemistry	Written: June 1986/Revised : June 2010
Laboratory Physics Honors	Written: June 1986/Revised : June 2005/ Revised: August 2012
Laboratory Physics	Written: June 1986/Revised: June 2010
Environmental Science	Written: June 1986/Revised: June 2010

Laboratory Anatomy & Physiology	Written: June 1986/Revised: June 2005/ Revised: August 2012
Laboratory Marine Science	Written: June 1986/Revised: June 2010
Astronomy/Meteorology	Written: June 1986/Revised: June 2011
Social Studies	Supervisor - Pete Cahill
World History	Written: March 1988/ Revised: August 2011
World History, Mentor	Written: July 1989/Revised: Jan 2004/ Revised: August 2012
AP World History	Written: June 2001/Revised: April 2007
United States History I	Written: March 1986/Revised: April 2011
United States History I, (H)	Written: June 1990/Revised: June 2011
United States History II	Written: March 1986/Revised: April 2011
United States History II, (H)	Written: June 1991/Revised: August 2011
AP United States History	Written: July 1992/Revised: April 2007
Economics	Written: March 1986/Revised: June 2010
Entrepreneurship	Written: June 2001/Revised: June 2010
Financial Planning	Written: June 1999/Revised: July 2003/ Revised: August 2012
Holocaust/Genocide Studies	Written: January 1991/Revised: July 1998/ Revised: August 2012
Psychology	Written: March 1986/Revised: June 2010
AP Psychology	Written: June 1993/Revised: April 2007
Sociology	Written: March 1986/Revised: June 2010
Vietnam	Written: June 2001/ Revised: June 2010
Technology/Business	Supervisor - Craig Murin
Introduction To Business	Written: June 2004 Revised: August 2010/ Revised: August 2012
College Accounting	Written: June 2004 Revised: August 2010
Computer Applications	Written: June 2004 Revised: August 2010
MultiMedia Technology	Revised: June 2007 Revised: August 2010
MultiMedia Workshop	Revised: June 2007, Revised: August 2012
Computer Networking Independent Study	Written: June 2004/ Revised: August 2012
Advanced Placement Computer Science	Written: June 2007
World Language	Supervisor - Barbara Kerensky
French I	Written: August 2007/Revised: August 2011
French II Honors	Written: May 1986/Revised: 1998/ Revised: August 2012
French II	Written: August 2011
French III Honors	Written: May 1986/Revised: July 1996/ Revised: August 2012
French III	Written: May 1986/Revised: July 1997/ Revised: August 2012
French IV Honors	Written: July 2012
French IV	Written: May 1986/Revised: July 1997/ Revised: August 2012
French V	Written: July 2012
Advanced Placement French	Written: July 1996/Revised: January 2012
Spanish I	Written: July 2010, /Revised: July 2011/ Revised: July 2012
Spanish II Honors	Written: May 1986/Revised: 2000/ Revised: August 2012
Spanish II	Written: August 2011/ Revised: August 2012
Spanish III Honors	Written: May 1986/Revised: 2000/ Revised: August 2012

Spanish III	Written: July: 2005/Revised: August 2012
Spanish IV	Written: July 2011
Spanish V	Written: July 2005/Revised: August 2012
Spanish IV H	Written: August 2011
Advanced Placement Spanish	Written: 2007/ Revised: January 2011

Manasquan Elementary School Curriculum April-2012

Language Arts Literacy	Written: Oct 2005/ Revised: August 2012
Mathematics	Written: August 2011/ Revised: August 2012
Algebra I (HS Course of Study)	Written: Jan 2003 /Revised: July 2011
Science	Written: May 2006/Revised: August 2010
Social Studies	Written: May 2006/ Revised: August 2012
Visual and Performing Arts	Written: March 1998/Revised: August 2009
Technological Literacy	Written: Dec 2005/ Revised: August 2012
Comprehensive Health and Physical Education	Written: May 1997/ Revised: August 2009
French I (HS Course of Study)	Written: August 2007/Revised: August 2011
Spanish I (HS Course of Study)	Written: July 2010, /Revised: July 2011/ Revised: July 2012

New Jersey Department of Education
Monmouth County Office
April 4, 2012

Annual Facility Approvals for 2012-13 School Year

Please indicate below the status of facilities in your district.
Please check the appropriate statements - one statement must be checked in each section.

Please complete and return this form to the County Office by June 30, 2012.

Temporary:

☐ I **will not** have any temporary spaces for the 2012-13 school year.

☐ I anticipate the need to **renew** temporary spaces for the 2012-13 school year.

☐ I anticipate the need to use **new** temporary spaces for the 2012-13 school year.

Note: All off-site facilities are considered temporary and require an annual application and inspection.

Dual Use:

☐ I anticipate requesting dual use of instructional space for the 2012-13 school year.

☐ There will be **no dual use** of instructional space during the 2012-13 school year.

Change of Use:

☒ I anticipate applying for a change of use for the 2012-13 school year.

☐ I do not anticipate applying for a change of use for the 2012-13 school year.

Kindergarten Toilet:

☐ I will be requesting approval of alternate method of compliance for the 2012-13 school year.

☐ All Kindergarten, Pre-K Classrooms being used in 2012-13 have their own toilet facility.

Manasquan
District

Margaret M. Horn
School Business Administrator

8/16/12
Date

Please complete and return this form to the County Office by June 30, 2012.

APPLICATION FOR CHANGE OF USE OF EDUCATIONAL SPACE
2012-2013 SCHOOL YEAR

County: MONMOUTH District: _____
School or Building: MANASQUAN HIGH SCHOOL
Address of School: 167 BROAD ST
Original Use: FACULTY ROOM Proposed Use: IN SCHOOL SUSPENSION ROOM

Submit the following with this application:

1. A building floor plan showing the location of the space(s) to be changed.
2. An educational description of the new use.
3. A description of any work to be done.
4. A sketch of the room(s) on an 8 1/2" X 11" sheet of paper indicating:
 - location of air supply and exhaust
 - direction of door swing
 - listing of all fixed/moveable furniture/equipment and amount of floor space each occupies.
5. Fill in details for each item listed below
 - dimensions, and total gross area in square feet 13' x 24' = 312' 7'6" x 8' = 60 TOTAL 372' s/f
 - ceiling height 9'6"
 - type of flooring CARPET
 - foot-candles of light 60
 - description of door hardware CLASSROOM SET UP
 - number of occupants: students 6 teacher and/or aides 1

Upon receipt of the above information, we will advise you as to whether or not your request can be approved by the County Office or whether formal plans are to be submitted to the Office of School Facilities Financing by a licensed architect or registered engineer.

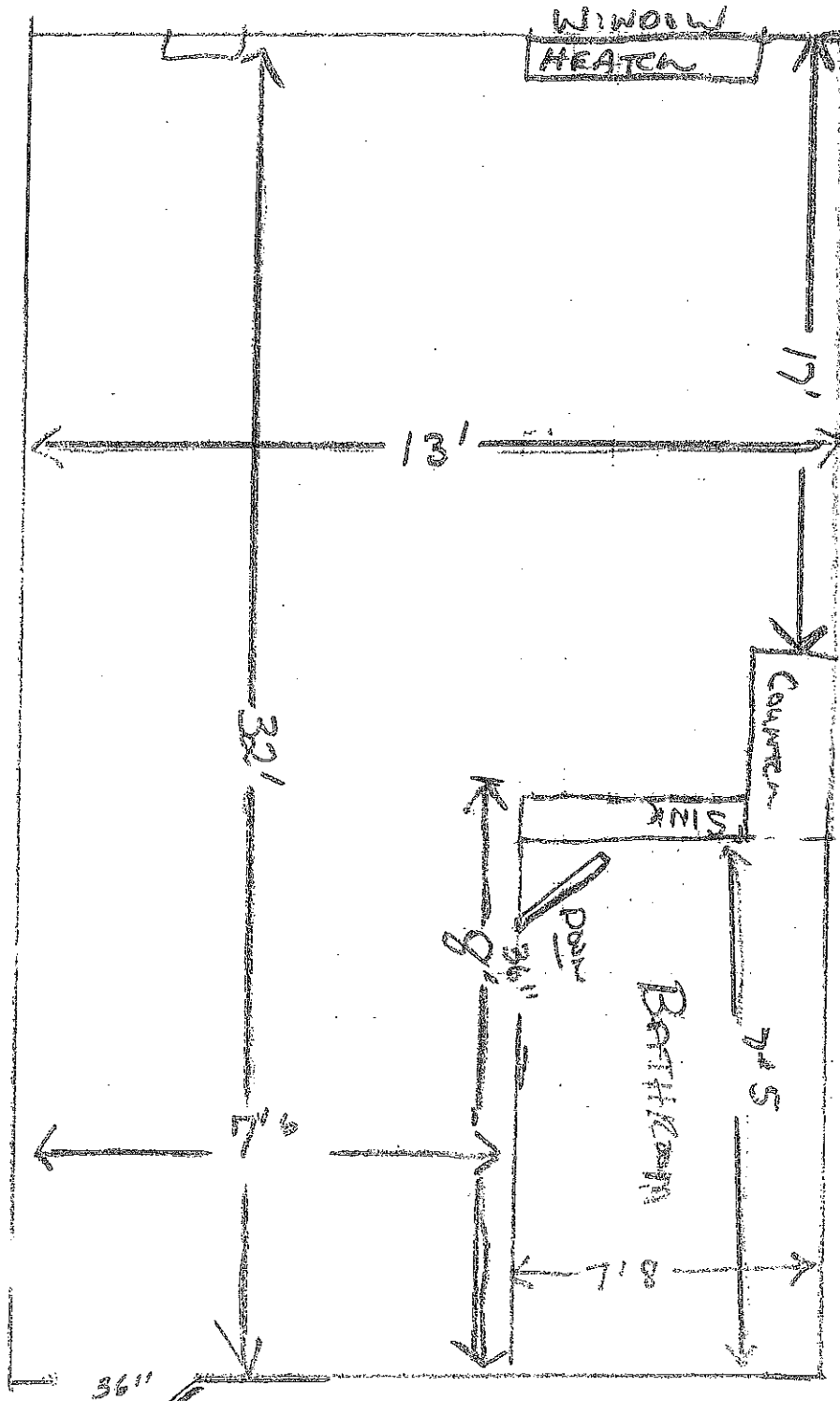
The Board of Education approved the Change of Use Application for the 2012 - 2013 school year on 8/28/12 (Date).

*****A COPY OF RESOLUTION FROM MINUTES MUST BE ATTACHED*****

Certified by: _____ (Chief School Administrator) 8/29/12 (Date)
_____ (School Business Administrator) 8/29/12 (Date)

FOR COUNTY SUPERINTENDENT'S USE ONLY

Date of Inspection by County Office: _____ Inspected by: _____
Included in Long-Range Facility Plan: Yes _____ No _____
Beginning with the _____ - _____ school year, approval: is granted _____ is not granted _____
subject to the following conditions: _____ (County Superintendent) _____ (Date)



36"
NEW
SWING

HALLWAY

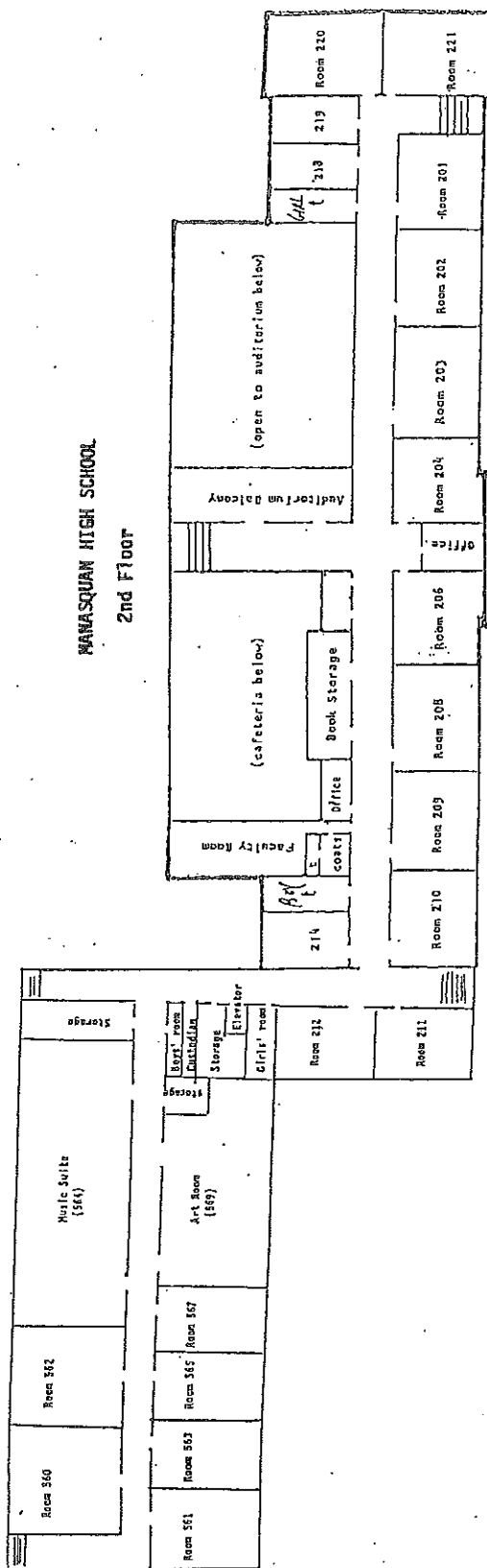
372' S/E

465

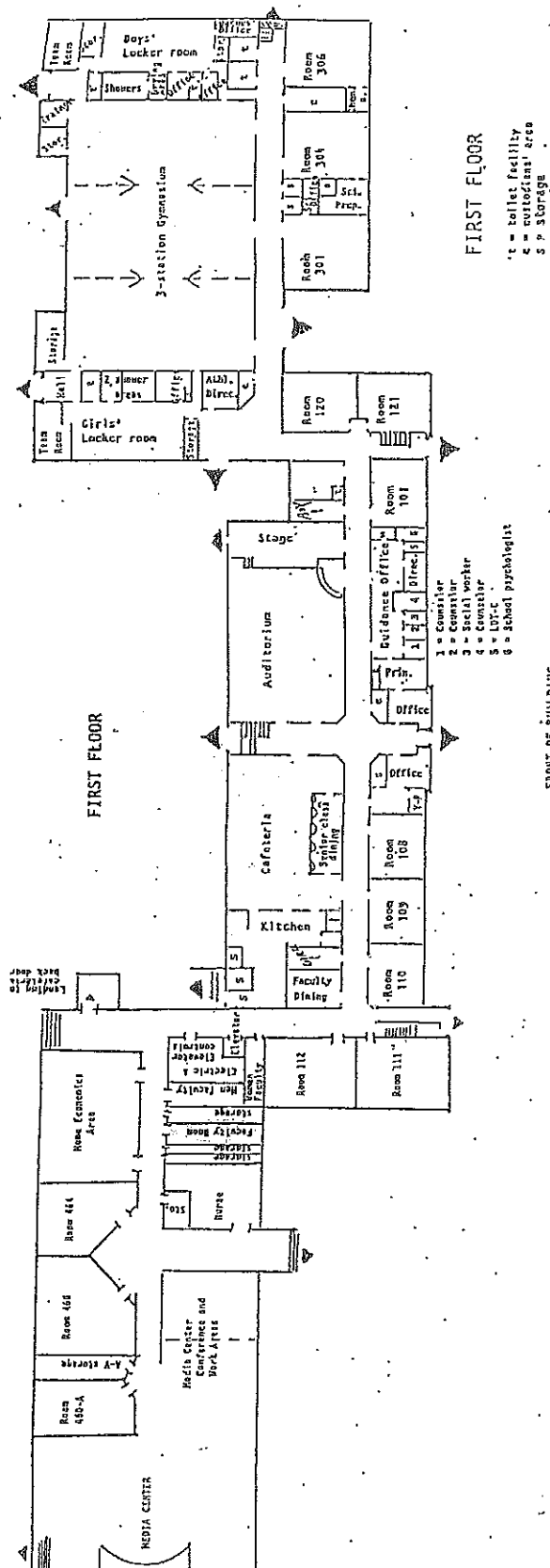
FACULTY ROOM

HIGH SCHOOL

2nd Floor



FIRST FLOOR



FRONT OF BUILDING

MANASQUAN HIGH SCHOOL
167 Broad Street
Manasquan, NJ 08736

Room 465